JOB DESCRIPTION

| Title | JUNIOR CARPENTER | | |
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| Reports To | [INSERT TITLE] | | |

**Job Purpose**

The Junior Carpenter at [organization name] is responsible for assisting in a variety of projects that require the use of a range of materials. Carpenters, in particular, cut, fabricate, and install wooden and other structures according to client specifications. This position requires working in diverse settings to create stable and functional infrastructure and products.

The Junior Carpenter will also assist in the layout, installation, repair, finishing, and maintenance of various structures, fixtures, and buildings. Other responsibilities include designing, cutting, and measuring materials to meet the needs of a client. The Junior Carpenter will work alongside a team of experienced professionals, contributing to the construction and assembly of various projects with precision and efficiency.

**Duties and Responsibilities**

Responsibilities include, but are not limited to:

* Assist in the construction and assembly of various projects within the Fabrication Department.
* Operate a range of carpentry tools and equipment safely and effectively.
* Collaborate with team members and other department personnel to ensure project completion to the highest standard.
* Follow detailed construction drawings and specifications for project execution.
* Maintain a clean and safe working environment, adhering to safety protocols and standards.
* Demonstrate eagerness to learn and develop carpentry skills.
* Participate in additional tasks or projects as assigned, contributing to the team's success.
* Ensure compliance with manufacturer’s instructions for tools and equipment.
* Ensure compliance with safe work procedures.
* Report any documented problems/concerns with works in progress to senior carpenters, etc.
* Apply feedback received to future projects.
* Perform other related duties as assigned.

**Qualifications**

* 1-2 years of relevant carpentry experience OR completion of an Internship or College Carpentry course.
* Basic knowledge of carpentry techniques and tools.
* Ability to read and interpret construction drawings and specifications.
* Strong attention to detail and a commitment to quality.
* Excellent teamwork and communication skills.
* Eagerness to learn and grow within the department.

**Core Competencies**

* Team player with a strong commitment to teamwork
* Excellent time management abilities to meet tight deadlines
* Precision-focused with adherence to quality standards
* Effective project planning and adaptability to changing requirements
* Health and safety consciousness and willingness to follow safety guidelines
* Thriving in a fast-paced environment and agility in handling tasks and challenges
* Innovation-driven with a continuous learning mindset
* Eagerness for professional growth and a customer-centric approach
* Effectively follows instructions

**Working Conditions**

* The standard workweek for this position is [insert #] hours.
* The standard business hours for this position are [insert core hours].
* Overtime and hours worked outside of the standard work schedule may be required.
* The work may be physically demanding, requiring manual dexterity.
* Prolonged periods: standing, climbing, bending, and kneeling.
* May involve performing repetitive tasks occasionally.
* Working within a variety of weather and terrains.
* Lifting heavy objects up to XX pounds.
* Some travel may be required.